

Patient Information

Last Name _____ First Name _____ Middle Name _____

Social Security Number ____ - ____ - ____ Date of Birth ____/____/____ Age _____

Race: White Black/African American Hispanic Other

Ethnic Group: Caucasian Hispanic African American Asian American Indian Other

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Preferred Contact Number: Home Work Cell

Referred By: _____ Family Doctor: _____

Responsible Party if Different From Above:

Name: _____ Employer: _____

Mailing Address: _____

Home Phone: _____ Social Security Number ____ - ____ - ____ Date of Birth ____/____/____

Emergency Contacts:

Name: _____ Address: _____

Home Phone: _____ Cell Phone: _____ Relationship: _____

Name of Pharmacy: _____ Phone Number: _____

★ Attention ★

I hereby assign payment directly to Guadalupe Regional Medical Group (Guadalupe Urology) for medical and/or surgical benefits, if any, otherwise payable to me for services provided at the clinic (not to exceed my indebtedness to the clinic for those services). I understand that I am financially responsible for charges not covered by my insurance.

Please be aware that we require 72 hours from the time of initial notification to call in refills of medicines to your pharmacy.

An administration charge of \$35.00 will be applicable for all letters and forms needed to be completed by the physician. This payment must be made at initial request or drop-off of paperwork.

We ask your permission to obtain formulary information and information about other prescriptions prescribed by other providers using RxHub. Consent would allow us to:

- 1) Determine the pharmacy benefits and drug copays for a patient's participating health plan.
- 2) Check whether a prescribed medication is covered (in formulary) under a patient's health plan.
- 3) Display therapeutic alternatives with preference rank within a drug class for non-formulary medications.
- 4) Determine if a patient's health plan allows electronic prescribing to Mail Order pharmacies.
- 5) Download a historic list of all medications prescribed for a patient by any provider.

Patient or legally authorized individual signature

Date

This form is intended to aid your physician in evaluating your past medical history. Please answer all questions as best you can and as briefly as possible. If you have questions, please ask the nurse, and give her the form when completed.

Reason for the Visit Today:

Medical History: Have **you** ever had any of the following medical problems? Please circle if applicable.

Allergies ADD/ADHD Eczema
Fracture -What _____ Asthma Cancer -Type: _____
Diabetes Kidney Stones Pneumonia
Seizure Disorder Chronic UTIs Heart Murmur
Other: _____

Surgery History: Please circle if applicable; also list **date** and **name of hospital and/or surgeon**, if known.

Appendix _____
Bone/Joint _____
Heart _____
Hernia (what type) _____
Kidney _____
Bladder _____
Other: _____

Medications: Please list all current medicines **you** take, prescription and/or over the counter.

<u>Medicine</u>	<u>How often</u>	<u>Dosage</u>	<u>What is it for?</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____

Habits:

Tea / soda (how many per day) _____ List any ALLERGIES to medicines: _____

Please list any medical problems associated with the immediate family members listed below, if known.

Father: _____

Mother: _____

Brothers: _____

Sisters: _____

Sons: _____

Daughters: _____

ROS Pediatric Female

General Symptoms

- Y N growth problems
- Y N tiredness
- Y N overweight
- Y N too tall/short
- Y N fevers
- Y N weight changes

Eyes

- Y N vision problems
- Y N glasses/contacts
- Y N lazy eye/s

Ears/Nose/Throat

- Y N hearing problems
- Y N ear pain
- Y N ear drainage
- Y N mouth breathing
- Y N nosebleeds
- Y N snoring
- Y N dental problems
- Y N hoarseness
- Y N sore throat
- Y N speech problems

Heart/Circulation

- Y N chest pain
- Y N pale skin spells
- Y N swelling in body
- Y N difficulty exercising

Lungs/Breathing

- Y N temporarily stops breathing
- Y N trouble breathing
- Y N exposed to smoking
- Y N exposed to TB
- Y N coughing up blood
- Y N wheezing

Stomach/Intestines/Digestion

- Y N abdominal pain
- Y N lack of appetite

Stomach/Intestines/Digestion

- Y N constipation
- Y N diarrhea
- Y N soiling clothes w/stool
- Y N food allergies
- Y N rectal bleeding
- Y N nausea
- Y N vomiting

Genitals/Urinary System

- Y N painful urination
- Y N bed wetting
- Y N blood in urine
- Y N history sexual abuse

Muscles/Bones

- Y N arm/leg pain
- Y N joint pain
- Y N joint swelling
- Y N walking problems
- Y N weakness

Skin

- Y N acne
- Y N itchy/dry/red skin
- Y N unusual mole/s
- Y N itchy/red skin w/discharge
- Y N breast enlargement
- Y N yellowing skin/eyes
- Y N skin lesions

Nervous System

- Y N poor muscle tone
- Y N developmental delays
- Y N dizziness
- Y N fainting
- Y N headaches
- Y N poor muscle coordination
- Y N involuntary movements
- Y N involuntary speech/sounds
- Y N seizures
- Y N staring/unresponsive

Blood/Lymph System

- Y N excessive bleeding
- Y N easy bruising
- Y N enlarge lymph nodes

Hormones

- Y N delayed puberty
- Y N hair loss
- Y N excess body hair
- Y N excessive thirst
- Y N excessive urination
- Y N early puberty

Allergic/Immunologic

- Y N yearly allergies
- Y N frequent colds
- Y N history infections

Psychiatric

- Y N alcohol/drug use
 - Y N behavior problems
 - Y N discipline problems
 - Y N emotional problems
 - Y N nightmares (often)
 - Y N personality change
 - Y N school problems
 - Y N sleep problems
 - Y N tobacco use
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Guadalupe Urology
Dr. Robert T. Ryan, III

**Patient Consent for Physician to Use or Disclose Health Care
Information for Treatment, Payment and Health Care Operations**

Patient's Name: _____

DOB: _____

I understand that my health information is private and confidential. I understand that Dr. Robert Ryan, III works very hard to protect my privacy and preserve the confidentiality of my personal health information.

I understand that signing this document means Dr. Robert Ryan, III may use and disclose my personal health information to help provide health care to me, to handle billing and payment, and to take care of other health care operations. Failure to sign this consent may result in the physician declining to treat me.

Dr. Robert Ryan, III has a detailed document called the "Notice of Privacy Practices". It contains more information about the policies and practices used to protect their patients' privacy. I understand that I have the right to read the "Notice" before signing this agreement.

Dr. Robert Ryan, III may update this "Notice of Privacy Practices". If I ask, Dr. Robert Ryan, III will provide me with the most current "Notice of Privacy Practices".

Under the terms of this consent, I can ask Dr. Robert Ryan, III to restrict how my personal health information is used or disclosed to carry out treatment, payment, or health care operations. I understand that Dr. Robert Ryan, III does not have to agree to my request. If Dr. Robert Ryan, III does agree to my request, I understand that Dr. Robert Ryan, III would follow the agreed limits.

I understand that I have the right to cancel this consent in writing, at any time. If I do cancel the consent, I understand that Dr. Robert Ryan, III may have already used or disclosed information about me and canceling this consent would not affect the information already used or disclosed.

I may cancel this consent at any time by doing one of the following:

- 1) Signing and dating a form that Dr. Robert Ryan, III can give me called "Revocation of Consent for Use and Disclosure of Health Care Information"; or
- 2) Writing, signing, and dating a letter to Dr. Robert Ryan, III. If I write a letter, it must say that I want to revoke my consent to authorize the use and disclosure of the patient's personal health information for treatment, payment, and health care operations.

I understand if I cancel this consent Dr. Robert Ryan, III does not have to provide any further health care services to me.

My signature below indicates that I have been given the chance to review a current copy of Dr. Robert Ryan, III's "Notice of Privacy Practices".

Patient or legally authorized individual signature

Date

Relationship to patient if signed by anyone other than the patient (parent, legal guardian, personal representative, etc.)

Please list any individual who you will allow to make inquiries about your health information:

Financial & Office Policy

Thank you for choosing Guadalupe Urology and Dr. Robert Ryan as your provider of urological services. We are committed to providing you with quality and affordable health care. The following outlines our financial and office policies. Please read it, and feel free to ask us any questions.

1. Insurance. We participate in many insurance plans, including Medicare. If you are not insured by a plan we do business with or do not have insurance, payment in full is expected at each visit. If you are insured by a plan we do business with, but don't have an up-to-date insurance card, payment in full for each visit is required until we can verify your coverage. Understanding your insurance benefits is your responsibility. Please contact your insurance company with any questions you may have regarding your coverage.

2. Co-payments and deductibles. All co-payments and deductibles must be paid at the time of service. This arrangement is part of your contract with your insurance company. Failure on our part to collect co-payments and deductibles from patients can be considered fraud. Please help us in upholding the law by paying your co-payment at each visit.

3. Non-covered services. Please be aware that some – and perhaps all – of the services you receive may be non-covered or not considered reasonable or necessary by Medicare or other insurers. You must pay for these services in full at the time of visit.

4. Proof of insurance. All patients must complete our patient information form before seeing the doctor. We must obtain a copy of your driver's license and current valid insurance to provide proof of insurance. If you fail to provide us with the correct insurance information, you may be responsible for the balance of a claim.

5. Claims submission. We will submit your claims and assist you in any way we reasonably can to help get your claims paid. Your insurance company may need you to supply certain information directly. It is your responsibility to comply with their request. Please be aware that the balance of your claim is your responsibility whether or not your insurance company pays your claim. Your insurance benefit is a contract between you and your insurance company; we are not party to that contract.

6. Coverage changes. If your insurance changes, please notify us before your next visit so we can make the appropriate changes to help you receive your maximum benefits.

7. Nonpayment. If your account is over 60 days past due, you will receive a letter stating that you have 10 days to pay your account in full. Partial payments will not be accepted unless otherwise negotiated. Please be aware that if a balance remains unpaid, we may refer your account to a collection agency and you and your immediate family members may be discharged from this practice. If this is to occur, you will be notified by regular and certified mail that you have 30 days to find alternative medical care. During that 30-day period, our physician will only be able to treat you on an emergency basis.

8. Missed appointments. Please help us to serve you better by keeping your regularly scheduled appointment.

9. Late appointments. Please call if you are going to be late for your appointment. If you are more than 15 minutes late we may have to reschedule.

10. Minors. A minor must be accompanied by a guarantor for his or her account (the parent or guardian of the minor or other adult accompanying the minor during each visit). An unaccompanied minor will be denied non-emergency treatment unless charges have been pre-authorized to an approved credit plan or insurance plan.

Our practice is committed to providing the best treatment to our patients. Our prices are representative of the usual and customary charges for our area.

Thank you for understanding these policies. Please let us know if you have any questions or concerns.

I have read and understand the financial policy and agree to abide by its guidelines:

Signature

Date